

TRAINING APPLICATION

PO Box 889 • Seward, AK 99664

Phone 1-800-478-5389 • Fax 1-907-224-4400



Alaska's Institute of Technology

PERSONAL INFORMATION – PLEASE SEND A PHOTOCOPY OF A GOVERNMENT-ISSUED PICTURE I.D.

Last Name _____ First Name _____ M. I. _____ Social Security Number _____
(required)

Mailing Address _____ City _____ State _____ Zip Code _____ Date of Birth _____ M F
() ()

Home Phone _____ Cell Phone _____ E-mail Address _____

TRAINING CHOICE – PLEASE LIST THE TRAINING COURSE YOU ARE APPLYING FOR.

Course Name: _____ Enrollment Date Desired: _____

EDUCATIONAL BACKGROUND – PLEASE SEND A COPY OF HIGH SCHOOL OR GED DIPLOMA, OR TRANSCRIPTS.

High School Diploma? Yes No _____
Graduation Year Name of High School City State

GED Diploma? Yes No _____
Year of Diploma Highest Grade Completed

Attended College? Yes No _____ Vocational Training? Yes No _____
Years/Credits Earned Months/Years Attended

FINANCIAL INFORMATION – FINANCIAL AID MUST BE SECURED PRIOR TO ARRIVAL FOR TRAINING.

Please indicate how you intend to pay for your training (tuition, fees, books, tools, supplies, room and board). It is highly recommended that you apply for grants and scholarships to help fund your training. Please mark which agencies you intend to apply with:

- Pell Grant Yes No
- Scholarships Yes No (Civic Organizations, Schools, Private Companies)
- Alaska Student Loans Yes No
- Other Grants Yes No (State of Alaska Department of Labor and Workforce Development; Department of Vocational Rehabilitation; Bureau of Indian Affairs)
- Veteran's Benefits Yes No
- Personal Funds Yes No

Please complete the area below IF you already know which agencies will be assisting you financially:

Agency Name and Address _____ Contact Person and Phone Number _____
 Agency Name and Address _____ Contact Person and Phone Number _____

HOUSING

Please indicate your housing preference while attending training:

- Dormitory ***MINIMUM AGE IS 18 YEARS OLD FOR ACCEPTANCE INTO THE DORM***
- Family Housing (Family Housing is limited)
- Off Campus

NOTE: NA, PN, and RN courses are held in Anchorage and neither dormitory nor a family housing is available.

ALASKA RESIDENCY – THE APPLICANT...

- is domiciled in the state of AK.
- is presently serving in the military with the intent of being domiciled in the state of AK upon completion of military duty.
- has graduated from an accredited high school or post-secondary institution in the state of AK, or has earned a GED while domiciled in the state of AK.

BACKGROUND DATA

Have you ever been convicted of a felony? Yes No

If yes, submit copies of court judgment records for review by AVTEC's Counseling Department.

Are you currently incarcerated, on probation or parole, or have been within the past six months? Yes No

If yes, submit copies of court judgment records for review by AVTEC's Counseling Department.

Have you been court ordered to complete an assessment or treatment program? Yes No

If yes, submit copies of court judgment records and proof of completion of the treatment program for review by AVTEC's Counseling Department.

HOW DID YOU HEAR ABOUT AVTEC?

- Agency Referral
- Alumni Referral
- Direct-Mail Flyer
- Friends/Family
- H. S. Counselor/Teacher
- Internet
- Met AVTEC Rep at Job Fair
- Movie Ad
- Newspaper Ad
- Public Transportation
- Radio or TV Ad
- Toured AVTEC

CITIZENSHIP & ETHNICITY - Voluntary completion by all applicants

- Nonresident Alien
- Race and Ethnicity Unknown
- Hispanic of Any Race

ETHNICITY - Voluntary completion by Non-Hispanics only

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White
- Two or more races

SPECIAL ACCOMMODATIONS

Do you require any special accommodations? Yes No *If*

yes, please list: _____

EMERGENCY NOTIFICATION

Name: _____ Relationship: _____

Address: _____ City: _____ State: _____ Zip: _____

Home Phone: _____ Work Phone: _____ Cell Phone: _____

ADMISSION REQUIREMENTS – READ AVTEC'S CATALOG FOR COMPLETE REQUIREMENTS OF INTENDED COURSE.

1. A \$35 non-refundable application fee must be paid for when each application is submitted.
2. Students are scheduled on a space-available basis.
3. A photocopy of a government-issued picture ID (i.e. driver's license, state ID card, tribal ID card) must be submitted.
4. A photocopy of your High School/GED transcripts or diploma must be submitted. (Official transcript is NOT necessary.)
5. Applicants under the age of 18 must already have earned their High School or GED diploma, have parental permission, and AVTEC Administration's approval before acceptance into any program is granted.
6. Prior to acceptance, all applicants must successfully complete a reading and math assessment that meets the chosen program's requirements.
7. If an applicant is at least 18 years old, and does NOT have a diploma, he/she must pass the "Ability to Benefit" test.
8. Non-resident tuition is double the amount listed for residents. (Other costs are the same as for Alaskan residents.)
9. The NA, PN, and RN programs have an additional checklist of prerequisites that must be met prior to admission.

SIGNATURE – TO THE BEST OF MY KNOWLEDGE, THE ABOVE INFORMATION IS TRUE AND CORRECT

Applicants who do not pay the \$35 application fee, do not complete their application process, or do not provide accurate and complete information will not be scheduled for training. If an applicant provides false information, his/her acceptance will be canceled. Failure to pay by due dates may result in cancellation from training or dismissal. **THE TRAINING APPLICATION IS VALID FOR ONE YEAR.**

BY SUBMITTING THIS APPLICATION, I AGREE THAT I AM SOLELY RESPONSIBLE FOR ANY DEBT I HAVE INCURRED AT AVTEC.

SIGNATURE

DATE

"AVTEC is a division of the State of Alaska, Department of Labor and Workforce Development"

AVTEC ● 809 Second Avenue ● P.O. Box 889 ● Seward, AK 99664-0889 ● (907) 224-3322 ● fax (907) 224-4400

AVTEC, as an employer and service provider, complies with Alaska Human Rights Law and federal civil rights laws. Individuals with disabilities who require reasonable accommodations are welcome to contact AVTEC at admissions@avtec.edu; or (907)224-3322, or for individuals with hearing impairments via Alaska Relay at 711 or (800)770-8973.