

# FAMILY HOUSING RESIDENCE

## APPLICATION AND CONTRACT

AVTEC Admissions Office  
PO Box 889 Seward, AK 99664



PHONE: 1-800-478-5389 FAX: 1-907-224-4400 Alaska's Institute of Technology

### SUBMIT THIS APPLICATION TO RESERVE AN APARTMENT

Student's Name (First, M.I., Last)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Current Age

Gender  Male  Female

Spouse's Name (First, M.I., Last)

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Birth

\_\_\_\_\_  
Current Age

Gender  Male  Female

Home Address

City

State

Zip Code

(\_\_\_\_\_)\_\_\_\_\_  
Home Phone

(\_\_\_\_\_)\_\_\_\_\_  
Work Phone

(\_\_\_\_\_)\_\_\_\_\_  
Fax/Message Phone

\_\_\_\_\_  
E-mail Address

### TRAINING PROGRAM

### TRAINING PROGRAM

Start Date: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

Start Date: \_\_\_\_\_ Graduation Date: \_\_\_\_\_

### EMERGENCY NOTIFICATION

Name

Relationship

(\_\_\_\_\_)\_\_\_\_\_  
Home Phone

(\_\_\_\_\_)\_\_\_\_\_  
Cell Phone

Address

City

State

Zip Code

### DEPENDENTS / OTHERS LIVING WITH YOU WHILE ATTENDING TRAINING

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Age: \_\_\_\_\_ Relationship: \_\_\_\_\_

Age: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Age: \_\_\_\_\_ Relationship: \_\_\_\_\_

Age: \_\_\_\_\_ Relationship: \_\_\_\_\_

\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_- APARTMENT PREFERENCE: 1) \_\_\_\_\_ 2) \_\_\_\_\_  
Housing Dates Requested (Refer to page 2 for apartment descriptions)

Does anyone in your household have a documented special need or disability?  Yes  No

If yes, please explain: \_\_\_\_\_

### FINANCIAL INFORMATION / RENTAL HISTORY

WHO WILL PAY FOR RENT?  Self  Other (If other, please provide information below)

Agency's Name and Address

Contact Person

(\_\_\_\_\_)\_\_\_\_\_  
Phone Number

### RENTAL INFORMATION:

\_\_\_\_\_  
Current or most recent Landlord's Name

\_\_\_\_\_  
Landlord's Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

(\_\_\_\_\_)\_\_\_\_\_  
Phone Number

From \_\_\_\_/\_\_\_\_/\_\_\_\_ To \_\_\_\_/\_\_\_\_/\_\_\_\_  
Occupancy Dates

### SIGNATURES OF APPLICANTS (Please submit this application only if you agree to abide by AVTEC's policies)

**SMOKING, ALCOHOLIC BEVERAGES, AND PETS ARE NOT ALLOWED IN THE AVTEC APARTMENTS.**

To the best of my knowledge, this information is true and complete

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Spouse/Significant Other's Signature

\_\_\_\_\_  
Date

"AVTEC is a division of the State of Alaska, Department of Labor and Workforce Development"

AVTEC • 809 Second Avenue • P.O. Box 889 • Seward, AK 99664-0889 • (907) 224-3322 • fax (907) 224-4400

AVTEC, as an employer and service provider, complies with Alaska Human Rights Law and federal civil rights laws. Individuals with disabilities who require reasonable accommodations are welcome to contact AVTEC at [admissions@avtec.edu](mailto:admissions@avtec.edu); or (907)224-3322, or for individuals with hearing impairments via Alaska Relay at 711 or (800)770-8973.

# AVTEC - ALASKA'S INSTITUTE OF TECHNOLOGY

## FAMILY HOUSING APPLICATION

**WHO CAN STAY IN THE FAMILY HOUSING?** Students who are enrolled in an AVTEC training program and their families may apply for Family Housing. Families with children are given preference. The maximum number of occupants in a 4-bedroom apartment is eight (8) occupants; and in a 2-bedroom apartment the maximum number of occupants is four (4), plus one (1) infant under 2 years of age. The maximum number of occupants in a 1-bedroom apartment is two (2) adults and one (1) child or one (1) adult and two (2) children. Only those persons listed on the application may live in an apartment.

The intention of AVTEC Family Student Housing is to provide living quarters for AVTEC students whose families accompany them to AVTEC and live in Seward for the duration of the family members' training program. If family members are not permanent occupants of the apartment, the student may be required to move into the student dormitory housing if space is required for other families of AVTEC students.

**WHAT ARE THE APARTMENTS LIKE?** There are two 4-bedroom apartments, thirteen 2-bedroom apartments and two 1-bedroom apartments located in three separate buildings. Two of the buildings are 3-story high and one building is 2-story high. The apartments are furnished. Washers and dryers are provided at no additional cost in a centralized laundry room. Apartments are provided with a vacuum cleaner, a microwave, and basic cleaning supplies. (Larger apartments have their own washer and dryer in each unit.) You will need to provide dishes, silverware, bedding, and personal items. The apartments are located across the street from AVTEC's dormitory, cafeteria, and student center. All essential utilities are provided. A phone, the internet, and cable TV are not provided by AVTEC. You may arrange with local businesses for these services.

**HOW DO I APPLY FOR AN APARTMENT?** Fill out this application and send it to AVTEC's Student Services Coordinator. If an apartment is available, you will be sent a housing contract, which must be signed and returned with a \$400 deposit to reserve an apartment. If an apartment is not available, you will be notified and your name will be put on a waiting list.

**HOW MUCH IS THE SECURITY DEPOSIT?** The security deposit is **\$800**. The \$400 you send in to reserve an apartment is half of your security deposit. The second half of your security deposit must be made at the time you move into an apartment. Your deposit will be refunded if you cancel your housing contract in writing at least 15 days prior to the first day of your rental period. The deposit will be refunded within 30 days of exiting from housing; less any outstanding charges associated with residency. The deposit will be refunded to the party who paid it.

**HOW MUCH IS THE RENT?** (HOUSING RATES ARE EXPECTED TO BE EFFECTIVE JULY 1, 2016. SUBJECT TO CHANGE.)

- **7-PLEX** – large 4-bedroom apartments with their own washer and dryer; situated one block from the Student Life Campus, on the 3<sup>rd</sup> Floor - **\$1385** (pro-rated daily for partial month occupancy at \$43.00 per day.)
- **4-PLEX** – large 2-bedroom apartments with their own washer and dryer; situated directly across from the Student Life Campus center - **\$1,155** (pro-rated daily for partial month occupancy at \$36.00 per day.)
- **7-PLEX / 6-PLEX** – average sized 2-bedroom apartments with shared laundry facilities, situated one block from Student Life Campus - **\$1095** (pro-rated daily for partial month occupancy at \$34.00 per day.)
- **6-PLEX** – average sized 1-bedroom apartment with shared laundry - **\$925** (pro-rated daily for partial month occupancy at \$29.00 per day.)

The security deposit and first month's rent are due when you move into an apartment. Subsequent rent payments are due on the first business day of each month. Apartments will be inspected when students move out. **If there is damage, or the apartment is not clean, students will be charged for repairs and cleaning.**

**SMOKING, BEVERAGES CONTAINING ALCOHOL, AND PETS ARE NOT ALLOWED IN THE APARTMENT BUILDINGS.**

**QUESTIONS?** Call 907-224-6100 or 1-800-478-5389 and ask to be transferred to AVTEC's Student Service Coordinator.

"AVTEC is a division of the State of Alaska, Department of Labor and Workforce Development"

AVTEC ● 809 Second Avenue ● P.O. Box 889 ● Seward, AK 99664-0889 ● (907) 224-3322 ● fax (907) 224-4400

AVTEC, as an employer and service provider, complies with Alaska Human Rights Law and federal civil rights laws. Individuals with disabilities who require reasonable accommodations are welcome to contact AVTEC at [admissions@avtec.edu](mailto:admissions@avtec.edu); or (907)224-3322, or for individuals with hearing impairments via Alaska Relay at 711 or (800)770-8973.