

DORMITORY RESIDENCE

APPLICATION AND CONTRACT

AVTEC Admissions Office

PO Box 889 Seward, AK 99664

Phone: 1-800-478-5389 FAX: 1-907-224-4400



Training Alaskans for more than 50 years

SUBMIT THIS APPLICATION TO RESERVE A DORM ROOM

_____ Gender: Male Female
Last Name First Name M.I.

_____ Mailing Address City State Zip Code E-mail Address

_____/_____/_____ (_____) (_____) _____

Date of Birth Current Age Home Phone Number Cell Phone Number

AVTEC – A NON-SMOKING FACILITY

TRAINING PROGRAM

- I am a smoker
 I am a non-smoker

Start Date: _____ Graduation Date: _____

EMERGENCY NOTIFICATION

_____ (_____) (_____) _____
Name Relationship Home Phone Cell Phone

DORM PREFERENCE / ROOMMATE REQUEST

SPECIAL NEEDS / ACCOMMODATIONS (Please contact AVTEC Admissions Office with documented disability information.)

SIGNATURE

I agree to be bound by the terms of the Dormitory Residence Contract printed on the back of this application.

I accept financial responsibility for the full contract period I have stated above. I understand I can break this contract only at the end of a school term (at Christmas break or summer break).

I understand that any violation of AVTEC policy regarding alcohol, drugs, violence, or other unacceptable behavior as detailed in AVTEC publications will result in the termination of this contract, but will not release me from the financial obligation.

MINIMUM AGE IS 18 FOR ACCEPTANCE INTO THE DORMITORY.

Printed Name of Student

Student's Signature

Date

AVTEC – ALASKA VOCATIONAL TECHNICAL CENTER

DORMITORY APPLICATION

CONDITIONS OF THE CONTRACT AND PAYMENT

This is a binding agreement between AVTEC and the student signing this contract.

This contract covers the entire academic year for which the student has contracted for training.

- A student may move in up to two days prior to the first date of training, and move out up to two days after graduation/withdrawal/termination. Any time beyond two days must be arranged with the Student Services Coordinator.
- The student resident must pay his/her dormitory bill for the entire term the first day of training. Fall term is the period of time from the start of the student's training program until the Christmas break. Spring term is the period of time from the end of Christmas break until the student's graduation date or summer break, whichever comes first. Failure to make timely payments may terminate the contract.
- If the student chooses to move into the dorms after the term has begun, fees must be paid when the student moves in for charges starting the day they move in until the end of the term.
- Students may move out of the dorms at the end of each term (Christmas and summer) without penalty. The student must notify a dormitory attendant that they do not intend to move back into the dormitory after the break. This notification must be made in writing.
- If a student moves from the dormitory at any time during the contract period, either by choice, eviction, withdrawal, or termination, the student forfeits payments made for the current dormitory term charges. Students who graduate early will be charged up to the date they move out of the dorms. Any payment in excess of charges will be refunded.
- Students who have been awarded sufficient financial aid to cover tuition and room and board payments may delay full payment until financial aid disburses. All payments will be automatically deducted for the remaining balance once the financial aid disburses.
- Students who do not meet requirements for their financial aid disbursement, due to not meeting Satisfactory Academic Progress requirements or any other reason, must make other payment arrangements for what is owed AVTEC.
- Termination of this contract for extenuating circumstances must be addressed in writing to the Student Services Coordinator and/or Deputy Director.

CONDITIONS OF RESIDENCE

- Dorm rooms are assigned by the AVTEC dorm staff; changes to room assignments must be made by the dorm staff.
- Each resident is responsible for keeping his/her residence clean and for preventing damage beyond reasonable wear to AVTEC property. Damage charges will be billed to the resident when damage occurs, or when the resident checks out. The resident will be responsible for the costs.
- AVTEC will assume no responsibility for the loss or damage of personal property of residents.
- The resident agrees to abide by all rules and regulations as printed in the AVTEC Student Handbook. Specifically alcohol and controlled substances are strictly prohibited from the dormitories, and all AVTEC facilities. Any student who is found in possession and/or under the influence of alcohol and /or controlled substances will receive an eviction notice from the dormitory with no refund of room and board for the term in which the eviction occurs. All other rules and regulations must be read and understood before the signing of this contract.